



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 13222786
Procuring Entity CARLOS HILADO MEMORIAL STATE UNIVERSITY
Title Procurement of Photocopier and Toner for the Human Resource Management Unit at Talisay Campus
Area of Delivery Negros Occidental

Solicitation Number:	RFQ 26-409	Status	Pending
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 34)	Associated Components	1
Classification:	Goods	Bid Supplements	0
Category:	Office Equipment		
Approved Budget for the Contract:	PHP 110,800.00	Document Request List	0
Delivery Period:	30 Day/s		
Client Agency:		Date Published	03/09/2026
Contact Person:	Rowena De la Vida Prado Administrative Assistant II Mabini Street Talisay City Negros Occidental Philippines 6115 63-34-7120005 Ext.142 63-939-9296624 bac.sec@chmsu.edu.ph	Last Updated / Time	02/09/2026 11:16 AM
		Closing Date / Time	09/09/2026 17:00 PM

Description

Republic of the Philippines
CARLOS HILADO MEMORIAL STATE UNIVERSITY
Talisay City, Negros Occidental
Cell Phone #: 09205833046
bac.sec@chmsu.edu.ph

REQUEST FOR QUOTATION

Date: AUGUST 27, 2026
Quotation No. 26-409

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached herewith.

DR. MA RIZA T. MANALO
BAC Chairman

NOTE:

1. ALL ENTRIES MAY BE TYPEWRITTEN OR LEGIBLY HANDWRITTEN
2. DELIVERY PERIOD WITHIN 30 CALENDAR DAYS
3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
4. PRICE VALIDITY SHALL BE FOR A PERIOD OF _____ CALENDAR DAYS

5. G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED

ITEM ITEM & DESCRIPTION QTY. UNIT UNIT PRICE TOTAL PRICE

NO. (Pls. indicate brand offered)

ONE (1) LOT

1 PHOTOCOPIER MACHINE, HEAVY DUTY 1 unit

Machine Type: Laser Multifunction Copier/Printer/Scanner with
RADF

Panel size/Resolution: 5 Line LCD/128x64

Copy/Print Speed: at least 20 pages per minute

Color Print Gradation: monochrome

Automatic Duplexing: A6-A3, 64-90 gsm

Scan Speed: up to 55ipm

Copy pre-Selection: 1-9,999 copies

Paper Capacity: at least 350 sheets

Paper Size Format: A5-A3, customized paper sizes

Manual Bypass: 100 sheets; A6-A3, custom sizes

Resolution: 600x600dpi

Paper weight: 64-157 g/m

2 TONER, COMPATIBLE TO PHOTOCOPIER 6 pcs

TOTAL

*****Nothing Follows*****

TOTAL ABC = Php 110,800.00

PROCUREMENT OF PHOTOCOPIER AND TONER FOR THE OFFICE USE OF HRMU - TALISAY CAMPUS - R. ESPORMA

PR# 26-742-0730 07-30-26

INCOME 420-164-26-07 07-31-26

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	ONE (1) LOT	Photocopier and Toner for the Human Resource Management Unit at Talisay Campus	1	Lot	110,800.00

Created by Rowena De la Vida Prado

Date Created 02/09/2026

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ITEM NO.	ITEM & DESCRIPTION (Pls. indicate brand offered)	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
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1	PHOTOCOPIER MACHINE, HEAVY DUTY	1	unit		
	Machine Type: Laser Multifunction Copier/Printer/Scanner with RADF				
	Panel size/Resolution: 5 Line LCD/128x64				
	Copy/Print Speed: atleast 20 pages per minute				
	Color Print Gradation: monochrome				
	Automatic Duplexing: A6-A3, 64-90 gsm				
	Scan Speed: up to 55ipm				
	Copy pre Selection: 1-9,999 copies				
	Paper Capacity: atleast 350 sheets				
	Paper Size Format: A5-A3, customized paper sizes				
	Manual Bypass: 100 sheets; A6-A3, custom sizes				
	Resolution: 600x600dpi				
	Paper weight: 64-157 g/m				
2	TONER, COMPATIBLE TO PHOTOCOPIER	6	pcs		
	TOTAL				
	*****Nothing Follows*****				
	TOTAL ABC = Php 110,800.00				
	PROCUREMENT OF PHOTOCOPIER AND TONER FOR THE OFFICE USE OF HRMU - TALISAY CAMPUS - R. ESPORMA				
	PR# 26-742-0730 07-30-26				
	INCOME 420-164-26-07 07-31-26				

Date

By

Printed Name/Signature

Released (BAC) _____
Returned (Supplier) _____

Tel. No./Cellphone No.

Date